

United Community Partners
Annual Report 2019-2020

Board of Directors

“The corporation shall have no less than five or more than seven directors and collectively they shall be known as the Board of Directors.”

President	Jerry Norquist- Pam Conley
Vice President	Pam Conley
Secretary	Deanna Pennock
Treasurer	Steve White
At Large	Kat Davis
At Large	Liz McLellan
At Large	Vacant

Report Year

UCP Bylaws set our fiscal year as July 1 through June 30. The annual meeting is held to report on the fiscal year just ending. This annual report will cover the time period from July 2019 through June 30, 2020.

Membership

UCP was incorporated as a Membership organization. In 2016 the Board approved a simple membership form for collecting member contact information. Members are notified of issues and events via email as well as our online blog and Facebook page. Members are entitled to stand for election to the Board of Directors and/or vote for at the Annual General Meeting. Monthly board meetings are open to members and the public, but only board members vote. In 2017 a \$10 per year membership fee was initiated. The fees go to the general fund for allocation during the budget process.

UCP currently had 8 paid members.

UCP has 123 followers on our Facebook Page

UCP has 22 members on our ‘working community listserv (google group) United Community Partners Community List ucpinc@googlegroups.com

UCP has 131 Contacts on our Mailchimp Maillist - and 116 are subscribed. This tool is only used for our data tracking and can be used to better effect when Liz has more time to implement.

Services Provided

UCP provided “technical assistance” for community projects and other organizations that align with the UCP mission. This is a summary of assistance provided in this report period.

Organization	Project	Assistance Given
The Village Fund	Fund Publicization	Liz - technical assistance with maillist and facebook page

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Grants

UCP accepts applications in support of community projects in the Panhandle area that meet the established requirements. A grant application is considered by the board at the next meeting following receipt of the grant application package.

Organization	Project	Amount Awarded
Pine Valley Citizens Concerned with Water Quality	Beyond Toxics educational event	\$ 500
Pine Eagle School District	Mountainview Disc Golf Course	(\$ 2,000 paid in 7/2020)
Total		\$ 500.00

Projects

UCP considers providing assistance for community projects that do not have the organizational structure in place to receive and monitor funds. This assistance may be set up as Fiscal Agency (FA), wherein UCP provides financial services for another organization but does not participate in the project itself; or Fiscal Sponsorship (FS), where UCP accepts responsibility to ensure a project is completed according to the specifications of a donor(s) and to report on the progress and results of the project. Assistance may also be in the form of advice, mentorship, information or organizational skill-building.

Organization	Project	Status
The Village Fund (TVF) is a UCP fiscal sponsorship project	Due to the financial distress and uncertainty during the Covid 19 crisis, donations from community members are given to those in need, up to \$500 per month, to pay for an urgent need. Applicants apply to receive the funds. Donors donate to the fund.	TVF has collected \$9,211 in funds to distribute as of June 30, 2020. It has received two applications, one was declined and one is pending as of June 30, 2020

Procedural Changes

- Due to the COVID 19 gathering restrictions meetings are held via ZOOM on line. Prior to that we met in the Halfway Library conference room.
- Meetings are usually held the first Thursday of the month from 4-5:30 pm.
- Grants will be reviewed as received through the year.

Priorities from 2018-2019

The Annual General Meeting for 2018-2019 yielded three priorities for the 2019-2020 service year.

Priority	Status
1 Hold Board retreat	Held retreat in October 2019. Did a rewrite of our services as a result of retreat.
2 Promote our small grants and services	We didn't do much promoting but we did give

		out grants and provided services.
3	Build capacity of board to provide services and update officers responsibilities description	On-going.
4	Implement fee for services provided	Did not do this.
5	Keep web page up-to-date & easy to use	Working on this continuously
6	Continue to build relationship between UCP and Eastern Oregon University REV (Rural Engagement/Vitality) Center	Not much happening with this.

Issues/Projected Areas of Focus for 2020-2021

- Building board of directors up to the full 7 members
- Recruiting members and collecting dues
- Building cadre of community members with skills to provide services
- Coordinating fundraising for the community from larger funders like Ford Foundation